

Student Handout: Device Policy & Discipline Process

Arkansas Act 122 – Bell to Bell, No Cell Act

What You Need to Know

Under Arkansas Act 122, students are **not allowed to use personal electronic devices during school hours** (from the first bell to the last bell).

Devices NOT Allowed

- Cell phones
- Tablets (iPads or similar devices)
- Smartwatches (Apple Watch, etc.)
- Headphones or earbuds (earpieces)

Allowed Exceptions

Devices may only be used:

- For **medical reasons** (with proper documentation), or
- When a **teacher gives permission** for educational use

⚠ If You Are Caught With a Device

- Your instructor will give you a **verbal warning**
- You will be asked to **put the device away immediately**

If the behavior continues, the **discipline process below will be followed**.

Discipline Process

The following steps apply to **cell phone violations and other behavioral concerns**:

Step 1: Verbal Warning

- Teacher addresses the behavior
- You are asked to correct it
- Warning is documented

Step 2: Written Warning

- Incident is formally documented
- Your **high school is notified**
- An **Early Alert** is issued

Step 3: Program Director Meeting

- You will meet with the **Program Director**
- Your **parent/guardian and high school are notified**

- A **Plan of Action (POA)** is created with:
 - Expectations
 - Required improvements
 - Timeline

Step 4: Final Notice / Conduct Review

- High school administration is notified
- Incident is reviewed under **UAEACC Student Conduct Policy**
- A formal referral is made

Possible Consequences

Depending on the situation, you may face:

- **Suspension from the College**
- **Removal from Early College courses/program**

Important Reminder

All actions follow **UAEACC Student Conduct procedures** and due process.

Serious violations may result in **immediate escalation** of discipline steps.

Student Responsibility

Stay focused, follow the rules, and help create a **distraction-free learning environment** for everyone.