



TUITION WAIVER POLICY AND REQUIREMENTS

Campus Policies & Procedures 500.1.4

Chancellor's Office

UAEACP 500.1.4 TUITION WAIVER POLICY AND REQUIREMENTS

I. Purpose

The purpose of this policy is to establish uniform standards governing all tuition waivers administered by the University of Arkansas East Arkansas Community College (UAEACC). This policy establishes the minimum requirements applicable to all institutionally funded tuition waivers while allowing individual waiver categories to establish additional eligibility criteria, restrictions, academic requirements, or program-specific conditions. Tuition waivers are authorized by the College but are not mandatory, guaranteed, or automatically granted. All waivers remain subject to available funding, institutional priorities, applicable law, Board policy, and administrative procedures.

II. Scope

This policy applies to all College-funded tuition waivers, including but not limited to:

- Academic Achiever Waiver
- State Employee Waiver
- Employee and Dependent Waiver
- Hometown Heroes Waiver
- Make Your Summer Count Waiver
- Summer Finish Line Waiver
- GED (Strong Start) Waiver
- Multi-Generational Waiver
- Senior Waiver
- Any waiver approved by the Chancellor and Board of Trustees.

III. Definitions

A. College-Funded Tuition Waiver

Any tuition waiver funded directly by UAEACC.

B. Term

A Fall, Spring, Off-Schedule, or Summer enrollment period.

C. Summer Term



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For waiver administration purposes, multiple summer sessions within the same calendar year may be treated as a single term when authorized by a specific waiver.

D. Continuous Enrollment

Enrollment in required academic terms without interruption unless an approved exception exists.

E. Eligible Coursework

Credit-bearing coursework applicable toward an approved degree or certificate program unless otherwise specified within a waiver category.

F. Super Score

A score calculated by combining the highest eligible subsection scores from multiple administrations of the same testing instrument.

IV. General Eligibility Requirements

Unless otherwise specified by a waiver category, all applicants must:

1. Be admitted to UAEACC.
2. Be enrolled in credit-bearing coursework.
3. Meet all requirements established for the specific waiver.
4. Submit all required supporting documentation.
5. Meet institutional academic standing requirements.
6. Remain financially responsible for balances not covered by the waiver.

V. Testing and Score Equivalency Requirements

A. Institutional Testing Standard

Whenever a tuition waiver, scholarship, admission-based award, or institutional program requires ACT, SAT, ACCUPLACER, or other approved examination scores, UAEACC shall utilize officially recognized concordance tables when available. When an official concordance does not exist or when an institutional determination is necessary, UAEACC shall utilize the approved institutional score equivalency guide maintained by the Office of Admissions, Advising, Financial Aid, and the Registrar.

B. ACT and ACCUPLACER Equivalency Standard

For institutional waiver determinations, the following equivalencies shall be used:



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ACT	ACCUPLACER
19	249
20	252
21	255
22	258
23	261
24	264
25	267
26	270
27	273
28	276
29	279
30	282
31	285
32	288
33	291
34	294
35	297
36	300

UAEACC recognizes an institutional equivalency of ACCUPLACER 249 = ACT 19, with proportional scaling through ACCUPLACER 300 = ACT 36 for institutional waiver evaluations.

C. Arkansas State Scholarship Benchmark

When evaluating state scholarships or programs governed by Arkansas scholarship requirements, the College shall utilize the state-recognized benchmark of an average ACCUPLACER score of 246 as equivalent to an ACT composite score of 19, unless superseded by state law or regulation.

D. Super scoring

When permitted by a specific waiver category, super scoring may be utilized to determine eligibility.

Superscores must be derived exclusively from multiple administrations of the same testing instrument.



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- ACT scores may only be superscored with ACT scores.
- SAT scores may only be superscored with SAT scores.
- ACCUPLACER scores may only be superscored with ACCUPLACER scores.
- Scores from different testing instruments shall not be combined to create a superscore.
- Cross-instrument score blending is prohibited.

Equivalent scores established through the UAEACC Testing Equivalency Guide are intended solely to determine equivalent eligibility thresholds and may not be combined with scores from another testing instrument to establish eligibility.

E. Waivers Requiring Minimum Scores

Any waiver referencing a minimum ACT, SAT, ACCUPLACER, or other approved examination score shall automatically utilize the equivalencies and superscoring standards established in this section unless the waiver expressly states otherwise. Individual waiver policies are not required to restate score conversion standards.

VI. Application and Renewal Requirements

A. Application

Applicants must submit:

- A completed waiver application.
- All required supporting documentation.
- Verification materials necessary to establish eligibility.

Documentation may include:

- Employment verification
- Proof of relationship
- Test scores
- Academic transcripts
- Military records
- Other documentation deemed necessary by the College.

UAEACC retains sole authority to determine acceptable documentation and eligibility verification requirements.

B. Renewal



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Unless specifically authorized, waivers are not automatically renewed.

Recipients must reapply for each applicable term, semester, or calendar year. Approval in one award period does not guarantee approval in subsequent periods.

C. Funding Availability

Waivers may be awarded on a first-come, first-served basis and shall not exceed available institutional funding and budget allocations.

VII. Academic Standards

A. Standard GPA Requirement

Unless a specific waiver establishes a higher requirement, recipients must maintain:

- A cumulative GPA of 2.0 or higher; or
- The GPA required by the recipient's academic program, whichever is higher.

B. Higher Academic Standards

Specific waivers may establish GPA requirements exceeding 2.0. When higher standards are established, the higher requirement shall govern eligibility and renewal.

C. Academic Warning

Where authorized by the applicable waiver, students who fail to meet GPA requirements may be granted one warning term while continuing to receive the waiver.

D. Loss of Eligibility

Following a warning period, students who do not regain eligibility may become ineligible for future waivers until:

1. The required GPA is achieved; or
2. Academic Clemency requirements have been successfully completed, where applicable.

VIII. Enrollment Requirements

Specific waivers may require:



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- Continuous enrollment
- Enrollment in designated terms
- Full-time enrollment
- Enrollment in approved degree or certificate programs
- Minimum semester credit-hour requirements

Only coursework applicable toward a declared degree or certificate program may be covered unless otherwise authorized by the waiver category.

IX. Award Limitations and Restrictions

A. One Institutional Waiver Rule

Students may receive only one College-funded waiver per term unless specifically authorized by institutional policy.

B. Stacking Restrictions

Waivers may be combined with external funding when permitted by the funding source.

College-funded waivers may not be combined with other institutional waivers unless specifically authorized.

Students covered under a Memorandum of Understanding (MOU) may be restricted from receiving certain institutional waivers.

C. Credit-Hour, Lifetime, and Time Limits

Individual waivers may establish:

- Credit-hour limits
- Program restrictions
- Lifetime usage caps
- Continuous enrollment requirements
- Usage deadlines

Such limitations are mandatory eligibility conditions.

D. Waiver-Specific Requirements

Individual waiver categories may establish additional eligibility standards, academic requirements, enrollment requirements, credit-hour limitations, program restrictions, service obligations, usage



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deadlines, documentation requirements, or other conditions that are not contained within this general policy. Such requirements shall have the same force and effect as this policy provided they do not conflict with federal law, Arkansas law, University of Arkansas System policy, Board policy, or institutional policy

X. Tuition, Fees, and Financial Responsibility

Unless expressly stated otherwise:

- Waivers apply to tuition only.
- Audited courses are not eligible.
- Course fees, lab fees, insurance fees, supply fees, and other special assessments are not covered.

Recipients remain responsible for:

- Outstanding tuition balances
- Mandatory fees not covered by the waiver
- Any unpaid balance remaining after waiver application.

Failure to make timely payments or payment arrangements may result in:

- Revocation of current waivers
- Ineligibility for future waivers
- Administrative withdrawal for non-payment in accordance with UAEACCP 502.1.2.

XI. Verification, Compliance, and Misrepresentation

Applicants and recipients must provide accurate and complete information.

Misrepresentation, falsification of records, misuse of waiver benefits, or failure to provide requested documentation may result in:

- Denial of eligibility
- Revocation of waiver awards
- Repayment obligations
- Student conduct action when applicable

The College reserves the right to verify information at any time.

XII. Institutional Authority



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Waivers are authorized but not guaranteed.

UAEACC reserves the right to:

- Establish eligibility requirements;
- Determine acceptable documentation;
- Modify administrative procedures;
- Limit awards based on available funding;
- Interpret waiver provisions; and
- Enforce all conditions of participation.

The Chancellor or designee may approve exceptions under extreme, extenuating, and meritorious circumstances when consistent with law, Board policy, and institutional interests.

All determinations regarding waiver eligibility and approval are final.

XIII. Appeals

Students may submit appeals regarding waiver eligibility, renewal, revocation, or interpretation through procedures established by the Office of Financial Aid.

Final appeal authority rests with the Chancellor or designee.

XIV. Related Information

- Arkansas Code § 6-60-204
- UAEACC Board Policy BP 5-4
- Academic Clemency Policy
- Financial Aid Policies
- UAEACC Catalog
- UAEACC Testing Equivalency Guide

Revision History:

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Reviewed/Approved by: UAEACC Chancellor, UAEACC Student Services, UAEACC Academics