



STUDENT ACADEMIC RESPONSIBILITY POLICY
Campus Policies & Procedures 501.1.3
Chancellor's Office

UAEACCP 501.1.3 STUDENT ACADEMIC RESPONSIBILITY POLICY

The University of Arkansas – East Arkansas Community College establishes this policy to define student responsibilities related to academic participation, enrollment, and progress.

I. Purpose

1. The University of Arkansas – East Arkansas Community College establishes this policy to define student responsibilities related to academic participation, enrollment, and progress.
2. Students are expected to take an active role in their educational experience and to meet all academic and institutional requirements.

II. Scope

1. This policy applies to all students enrolled in credit-bearing coursework across all instructional modalities.

III. General Academic Responsibility

1. Students are responsible for:
 - a. Registering for appropriate courses aligned with their academic goals.
 - b. Understanding degree requirements and academic expectations.
 - c. Monitoring academic progress and standing.
 - d. Maintaining accurate enrollment and account information.
 - e. Complying with all institutional policies and deadlines.
2. Students are encouraged to work with faculty and advisors to support academic success.

IV. Responsibility for Academic Engagement and Attendance

1. Students are responsible for:
 - a. Attending all scheduled classes.
 - b. Actively participating in coursework.
 - c. Completing and submitting required assignments on time.
2. Students must understand:
 - a. Attendance is defined by academically related activity, not course access.
3. Failure to participate may result in:
 - a. Excessive absence designation.
 - b. Course failure.
 - c. Impact to academic standing and SAP.

V. Last Date of Attendance (LDA) Responsibility

1. The Last Date of Attendance (LDA) is defined as the last date a student demonstrates academically related activity.

Face-to-Face and Hybrid Courses

2. LDA is based on:
 - a. The last class attended, OR.
 - b. Documented academic activity.

Online Courses (Required Standard)



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3. The Last Date of Attendance is the last date the student submitted academically related coursework.
4. Examples include:
 - a. Assignment submission.
 - b. Quiz or exam completion.
 - c. Participation in graded discussions.
5. The following do NOT count as attendance:
 - a. Logging into the course.
 - b. Viewing course materials.
 - c. System-generated activity without submission of work.

Student Responsibility for LDA Impact

6. Students should understand:
 - a. Failure to submit coursework may establish an earlier Last Date of Attendance.
7. This may impact:
 - a. Course grades.
 - b. Financial aid eligibility.
 - c. Satisfactory Academic Progress (SAP).
 - d. Return of Title IV (R2T4) calculations.

VI. Responsibility for Withdrawal

1. Students are responsible for:
 - a. Initiating withdrawal from courses by the published deadline.
2. Understanding the difference between:
 - a. No-show.
 - b. Course withdrawal.
 - c. Complete withdrawal.
3. Students who stop attending without officially withdrawing:
 - a. Remain enrolled.
 - b. Will receive a grade based on performance (including "F").
 - c. Are responsible for all tuition and fees.
4. This reflects institutional expectations that ceasing attendance without withdrawal does not remove academic or financial responsibility.

VII. Responsibility for Academic Progress

1. Students are responsible for maintaining:
 - a. Minimum GPA standards.
 - b. Completion rate requirements.
 - c. Progress toward degree completion.
2. Failure to meet these standards may result in:
 - a. Academic probation or suspension.
 - b. Loss of financial aid eligibility.
 - c. Required intervention or academic plans.



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VIII. Responsibility for Communication and Compliance

1. Students are responsible for:
 - a. Regularly checking institutional email and course communication tools.
 - b. Responding to outreach from faculty and College staff.
2. Complying with requests for:
 - a. Identity verification.
 - b. Documentation.
 - c. Academic or financial requirements.
3. Failure to respond may result in:
 - a. Administrative holds.
 - b. Enrollment restrictions.
 - c. Loss of financial aid.

IX. Responsibility for Course Load Management

1. Students are responsible for:
 - a. Registering within approved course load limits.
 - b. Seeking approval for overload requests.
 - c. Understanding the time and academic commitment required for enrollment.
2. Students enrolling in heavy course loads are expected to maintain consistent participation across all courses.

X. Relationship to Other Policies

1. This policy operates in conjunction with:
 - a. UAEACCP 500.1.5 Fraudulent Student Identification.
 - b. UAEACCP 501.1.1 Academic Attendance.
 - c. UAEACCP 501.1.5 Return of Title IV (R2T4).

XI. Institutional Authority

1. The College reserves the right to:
 - a. Enforce academic participation standards.
 - b. Assign grades based on academic performance and engagement.
 - c. Apply administrative actions when students fail to meet responsibilities.

Other applicable documents:

Applicable policies, procedures, laws, regulations, and institutional documents referenced above.

Revision History:

Effective Date:08/21/2026

Revised Date:

Reviewed/Approved by: UAEACC Chancellor, UAEACC Student Services, UAEACC Academics